Technology Advisory Group Meeting

Meeting Date:	October 12, 2023
Meeting Start/EndTime:	8:30am - 9:30am
Meeting Location:	District Office
Members Present:	Kevin Flies, Robbie Brown, Mindy Reinardy, Jeremy Graves, Amber Mlynczak, Erica Upton, Tina Lehnertz, Kristie O'Brien
Other Attendees:	

Our Vision:
  A safe and inclusive community of compassionate, curious and resilient lifelong learners..

Our Mission:
  Inspire curiosity, empower resilience, engage community.

District Belief Statements:
- We believe that public schools should serve and engage students, families, staff and the community.
- We believe learning and teaching is maximized in a safe, respectful and inclusive environment.
- We believe every individual's diversity and experience is valued.
- We believe healthy relationships are crucial for the success of our schools.
- We believe that every student can achieve to the best of their ability.
- We believe all decisions should be focused on students and their success.

Core Values:
- **Safety:** Everyone's physical and emotional well-being is a priority.
- **Integrity:** Everyone does the right thing and makes positive choices, even if it is difficult.
- **Inclusivity:** Everyone belongs, is valued and is heard.
- **Equity**: Everyone has the opportunities, access, information and support provided in the individual way they need it.
- **Respect:** Everyone's differences are recognized, acknowledged and celebrated.

Committee Purpose and Collective Commitments: The purpose of the Technology Advisory Group is to serve as an advisory group in the planning, implementation and support of district instructional technology initiatives. Support advancements in technology which meet the district's strategic directions. Provide excellent educational experiences through technology. Support classroom technology integration and instructional coaching. Support district operations. Recommend strategies for innovation and improvements in technology. Support district staff through professional development opportunities.

Agenda Item:	Person Responsible	Discussion/Action: (Minutes)

1. Items for TAG focus during 23-24 meetings.	All	A. Analyze software & learning platforms;
		    a. Review usage analytics of existing applications and identify areas of minimal usage or duplication.
		    b. Ensure data privacy and reporting requirements are being met.
		    c. Develop request and approval process for requesting new learning platforms, apps or related software.
		B. Classroom displays;
		    a. Secondary classroom pilots in progress.
		    b. Planning for expansion of pilot
		    c. Survey of secondary staff regarding display technology usage/needs.
		    d. Develop a deployment plan recommendation and needed budget resources..
		C. Use of AI with in the district;
		    a. Strategies for acceptable use of AI in WAPS schools by staff and/or students.
		    b. Gather data from other K-12 districts regarding their policies/practices.
		    c. Include relevant AI questions in the staff technology survey.
		D. Staff Survey
		    a. Work on developing district wide staff technology surveys
		    b. Consider separate surveys for elementary and secondary based on differing needs and platform usage.

2. Smartboards	Kevin Flies
	Robbie Brown
		A. Select a date for Bluum virtual training (Smart & Lumio) (4 hours) (Train the Trainer Model).
		    a. Who should attend?
		        i. Instructions Coaches
		        ii. Information Systems Specialists
		        iii. Secondary Teachers (participating in the pilot)
		        iv. Elementary Teachers (one per each school)
		    b. Look for available dates in October/November.
		    c. Please send vouchers for this to Kristie and we can code to Title IV.
		    d. Kevin will contact Bluum regarding trainer availability and communicate to the group to select date(s)
		    e. Training can possibly be split into smaller 2 hour blocks.
		    f. Additional training can be scheduled in the second semester.
		B. Elementary classrooms - any issues or status to report?
		    a. Working on Windows 10 Miracast connectivity issues w/laptops to the TVs and Smartboards.
		    b. Information Systems staff is working on testing wireless mirroring/display solutions for rooms utilizing TV displays.

3. Turnitin Renewal	Jeremy Graves	A. Kevin, Jeremy and Kristie will meet to determine 23-24 renewal of the platform.

4. Elementary Headphones	All	A. Request from elementary schools for additional mic'd headsets
		    a. FY24 - 200 purchased. Distributed as follows: Jefferson (75), WK (75), Goodview (50).
		    b. FY23 - 400 purchased. Distributed as follows: Jefferson (100), WK (100), Goodview (200).
		    c. 600 units total district wide.
		    d. What is the need?
		    e. Identify budget resources?

5. Jamboard	Kevin Flies	From Google; A. Now until 10/1/24 - Jamboard application will continue to function normally. B. 10/1/24 - 12/31/24 - Jamboard will be placed in "view-only" mode to give you time to backup your Jam files. While in "view-only" mode you'll no longer be able to create new or edit existing Jams on any platform. C. After 12/31/24 - Jamboard application will be shutdown. Users will no longer be able to access their Jam files and any remaining Jam files will be deleted. Google will be providing additional information on possible migration options and other apps. Doesn't appear to be widely used in WAPS at this point per active user accounts.
6. Destiny Patrons	Jeremy Graves	A. Jeremy will schedule a follow up with Kristie and Kevin to discuss this further and/or bring back to November meeting.
7. Audit per Board	Tina Lehnertz	A. Related to discussion from item 1A above. School Board members interested in evaluation of learning platforms and digital resources used in WAPS schools.
Next meeting:		• Discuss support for understanding appropriate uses of AI & support for teachers and students. • Logistics: Title IV Tech PD • Staff poll: App inventory & analysis, AI support needs, secondary classroom displays, other. • Continue discussion on evaluation of digital resources.