

Technology Advisory Group Meeting

Meeting Date:	January 11, 2024
Meeting Start/EndTime:	8:00am - 9:30am
Meeting Location:	WSHS Room 201
Members Present:	Erica Upton, Kristie O'Brien, Lisa Deneff, Kevin Flies, Robbie Brown, Mindy Reinardy, Amber Mlynczak, Jeremy Graves, Christian Siech
Other Attendees:	



<p><i>Our Vision:</i> A safe and inclusive community of compassionate, curious and resilient lifelong learners..</p>	<p><i>Our Mission:</i> Inspire curiosity, empower resilience, engage community.</p>
<p><i>District Belief Statements:</i></p> <ul style="list-style-type: none"> • We believe that public schools should serve and engage students, families, staff and the community. • We believe learning and teaching is maximized in a safe, respectful and inclusive environment. • We believe every individual's diversity and experience is valued. • We believe healthy relationships are crucial for the success of our schools. • We believe that every student can achieve to the best of their ability. • We believe all decisions should be focused on students and their success. 	<p><i>Core Values:</i></p> <ul style="list-style-type: none"> • Safety: Everyone's physical and emotional well-being is a priority. • Integrity: Everyone does the right thing and makes positive choices, even if it is difficult. • Inclusivity: Everyone belongs, is valued and is heard. • Equity: Everyone has the opportunities, access, information and support provided in the individual way they need it. • Respect: Everyone's differences are recognized, acknowledged and celebrated.
<p><i>Committee Purpose and Collective Commitments:</i> The purpose of the Technology Advisory Group is to serve as an advisory group in the planning, implementation and support of district instructional technology initiatives. Support advancements in technology which meet the district's strategic directions. Provide excellent educational experiences through technology. Support classroom technology integration and instructional coaching. Support district operations. Recommend strategies for innovation and improvements in technology. Support district staff through professional development opportunities.</p>	

<u>Agenda Item:</u>	<u>Person Responsible:</u>	<u>Discussion/Action:</u> <u>(Minutes)</u>
<ol style="list-style-type: none"> Grade K-G4 Curriculum Resource Survey Grade G5-12 Software & Digital Resource Survey 	Kristie O'Brien Jeremy Graves Brandon Mehling	<ul style="list-style-type: none"> ➤ Surveys of instructional staff to analyze usage and prioritize learning platforms , software and app needs in the next school year and into the future. ➤ The K-G4 survey will go out to staff on 1/11/24 and be completed by 1/29/24. Elementary staff can complete the survey at any time, but will have designated times to complete the survey on Jan 17 & 22. ➤ The G5-12 survey content and communication plan will be shared to the secondary buildings by Kristie. Secondary staff can complete the survey at any time, but will also have designated time to complete the survey on Jan 31 at WMS, WSHS and WALC during staff meetings. G5-2 survey to be completed by 2/6/24. ➤ Discussion of the initial data gathered from the surveys will be reviewed at the next tech advisory meeting 2/8/24
<ol style="list-style-type: none"> Secondary Classroom Displays 	Kevin Flies Jeremy Graves	<ul style="list-style-type: none"> ➤ To assist in planning for upgrades to classroom display technology at the secondary schools, a survey was conducted at WSHS, WMS and WALC to gather information relating to the use of classroom projection technology and preferences for new technology systems. Data from the survey, along with feedback gathered from trials of various solutions will be used to communicate a recommended implementation plan for these schools. ➤ The group discussed expanding the pilot (trial) of the new classroom display technology solutions. Currently updated systems are being utilized in 4 secondary classrooms. The expansion of the pilot will provide for additional systems to be installed at WSHS, WMS and WALC in order to gather additional feedback and provide exposure to the new system for a larger number of staff. Plans are to identify the best locations and install by mid-February if possible. ➤ Reviewed a draft evaluation plan for working towards a recommended implementation schedule for the secondary schools. Plan includes steps to; <ul style="list-style-type: none"> ○ Conduct classroom pilots (in progress). ○ Conduct staff surveys (in progress). ○ Review survey results with Tech Advisory Group & secondary administrators.. ○ Expand classroom pilot at WSHS, WMS & WALC (Semester 2) ○ Determine recommended secondary solution. Communicate strategies to instructional staff. ○ Determine FY25 budget needs

		<ul style="list-style-type: none"> ➤ Actions: <ul style="list-style-type: none"> ○ Everyone looks over survey results and submit questions to the group or bring it to the next advisory meeting. ○ IT & LT meet with secondary administrators to discuss logistical considerations and survey data.
1. Elementary Media Headphones	Kevin Flies	<ul style="list-style-type: none"> ➤ Discussed request from elementary buildings for purchasing additional media headphones to get to a 1:1 student ratio. Headphones are utilized for the HMH Amira reading curriculum. ➤ Kevin provided data on current inventory for each elementary school. ➤ School staff will work on verifying inventories to determine needed quantities and identify potential funding sources and timeline.
Next Meeting: 2/8/2024 8:00am WSHS Room 201		