Technology Advisory Group Meeting

Meeting Date:	May 11, 2023
Meeting Start/EndTime:	12:15pm - 1:30pm
Meeting Location:	WSHS
Members Present:	Stacy Rasmusssen, Ross Herdina, Brandon Mehling, Jeremy Graves, Shannon Helgeson, Amber Mlynczak, Mindy Reinardy, Robbie Brown, Lisa Deneff, Kevin Flies
Other Attendees:	

Our Vision:
   A safe and inclusive community of compassionate, curious and resilient lifelong learners..

Our Mission:
   Inspire curiosity, empower resilience, engage community.

District Belief Statements:
- We believe that public schools should serve and engage students, families, staff and the community.
- We believe learning and teaching is maximized in a safe, respectful and inclusive environment.
- We believe every individual's diversity and experience is valued.
- We believe healthy relationships are crucial for the success of our schools.
- We believe that every student can achieve to the best of their ability.
- We believe all decisions should be focused on students and their success.

Core Values:
- **Safety:** Everyone's physical and emotional well-being is a priority.
- **Integrity:** Everyone does the right thing and makes positive choices, even if it is difficult.
- **Inclusivity:** Everyone belongs, is valued and is heard.
- **Equity**: Everyone has the opportunities, access, information and support provided in the individual way they need it.
- **Respect:** Everyone's differences are recognized, acknowledged and celebrated.

Committee Purpose and Collective Commitments: The purpose of the Technology Advisory Group is to serve as an advisory group in the planning, implementation and support of district instructional technology initiatives. Support advancements in technology which meet the district's strategic directions. Provide excellent educational experiences through technology. Support classroom technology integration and instructional coaching. Support district operations. Recommend strategies for innovation and improvements in technology. Support district staff through professional development opportunities.

Agenda Item:	Discussion/Action: (Minutes)	Person Responsible:

1. Smartboards & Classroom Displays - Update on installation progress.
 	
2. Chromebook Plans 23-24
 	
3. TAG Team Makeup
 	
4. School Dude usage at WAPS
 	
5. Summer tech device needs
	1. Smartboards & Classroom Displays Deployment Plan;
	● Elementary K-2 Homerooms
	  ○ W-K completed (8).
	  ○ Jefferson - In progress May 8-12 (10).
	  ○ Goodview - May 15-19 (6).
	● Elementary Grades 3-4 and Specialist Areas.
	  ○ Preparing/planning for equipment orders & summer installation.
	● Classroom installation locations.
	● SMART Training (train the trainer). When?
	  ○ How to adjust touch sensitivity on new boards?
	● Locations for secondary pilots?
	  ○ Plan for training for using the new equipment
	  ○ By next meeting - what 4 locations would be appropriate?
	
	2. Chromebook Plans;
	● New devices;
	  ○ 23-24 Grades 3-7-10
	  ○ 24-25 Grades 4-7-10 & WALC
	  ○ 25-26 Grades 5-7-10
	  ○ 26-27 Grades 6-7-10 & EAs
	  ○ 27 >> Repeat rotation
	● After the 26-27 school year, the district may be able to reduce the number of annual off-lease retentions, as all grade levels will then be on either a 3 or 4 year rotation for new devices.
	● Allows grades 7-12 who take CBs off-campus to have devices covered under three-year ADP coverage.
	● Allows grades 3-6 who do not take CBs off-campus to get new devices on a four year rotation and be covered by ADP for years 1-3.
	● 2023-24 - District will have adequate off-lease CB quantity to equip grades 4-6 with quality devices. Devices will be evaluated over summer to ensure all components are in good working condition.
	● WALC, EAs and school board members are on separate 4-year rotations.
		Kevin Flies
		Robbie Brown
		
		Kevin Flies
		Lisa Deneff

	3. Does this team need to include any other members? (Principals, teachers, support staff? ● Discussed moving forward the benefits of having other WAPS staff attend meetings if needed or desired. Also talked about the importance of communicating this group's work to building staff and publishing the agendas and meeting notes. Work is being done on revamping the website for share the information from this groupl. As the group evolves can consider other membership and/or format changes in 23-24 school year.	Brandon Mehling
	4. Do all buildings utilize School Dude? ● Yes. Will verify with Buildings & Grounds regarding district-wide usage and any staff training materials.	Shannon Helgeson
	5. Any tech things being done over the summer like last summer? iPads, Chromebooks? Impact on ESY? ● Tech staff will provide devices as needed for ESY (iPads, Chromebooks). Will work on the planned device life cycle upgrades for student devices as not to interfere or disrupt needs for summer programs.	Mindy Reinardy