



To: Attendees

From: Jake Wollensak | JW

Date: November 30, 2016

Comm. No: 162135

Subject: Independent School District #861
2016 WAPS Facilities Task Force
November 15, 2016 Meeting #6 Meeting Minutes

Attendees:

<input checked="" type="checkbox"/>	Cindy Amberg	cindy.amberg@winona.k12.mn.us
<input checked="" type="checkbox"/>	Jordan Buerck	jordanbuerck@gmail.com
<input checked="" type="checkbox"/>	Leslie Foote	leslie.foote@gmail.com
<input type="checkbox"/>	Vanessa Fernandez Greene	vfernandezgreen@winona.edu
<input checked="" type="checkbox"/>	Allison Gruber	allisonfgruber@gmail.com
<input checked="" type="checkbox"/>	Julie Heinrichs	heinrichs.je@gmail.com
<input checked="" type="checkbox"/>	Amanda Indra	amanda.indra@winona.k12.mn.us
<input type="checkbox"/>	Christian Kauphusman	silverwire@gmail.com
<input checked="" type="checkbox"/>	Jay Kohner	jay.kohner@winona.k12.mn.us
<input checked="" type="checkbox"/>	Kendall Larson	larson3021@yahoo.com
<input checked="" type="checkbox"/>	Rachel Larson	gaffron1978@gmail.com
<input type="checkbox"/>	Teagan Lecheler	
<input checked="" type="checkbox"/>	Michael Lehnertz	lehnertz@hughes.net
<input checked="" type="checkbox"/>	Kris Lynch	mickandkris@hotmail.com
<input checked="" type="checkbox"/>	Angel Majera	najejan17@students.winona.k12.mn.us
<input checked="" type="checkbox"/>	Katie Maschka	maschka3boys@hotmail.com
<input checked="" type="checkbox"/>	Lucy McMartin	lmcmartin@ci.winona.mn.us
<input checked="" type="checkbox"/>	Dennis Meyer	dennismeyer@acegroup.cc
<input checked="" type="checkbox"/>	Gretchen Michlitsch	gmichlitsch@yahoo.com
<input checked="" type="checkbox"/>	Brian Neil	brineil52@gmail.com
<input checked="" type="checkbox"/>	Jeanne Nelson	jeanne.nelson@winona.k12.mn.us
<input checked="" type="checkbox"/>	Lindsay O'Shea	loshea@smumn.edu
<input checked="" type="checkbox"/>	Nathan Pollock	nathan.pollock@winona.k12.mn.us
<input type="checkbox"/>	Ann Riebel	ann.riebel@winona.k12.mn.us
<input checked="" type="checkbox"/>	Steve Schild	steve.schild@winona.k12.mn.us
<input checked="" type="checkbox"/>	John Schollmeier	jschollm@smumn.edu
<input checked="" type="checkbox"/>	Nicole Schossow	nicoco72@hotmail.com
<input checked="" type="checkbox"/>	Ben Schwab	ben.schwab@vdcpartners.com



Attendees (Continued):

<input checked="" type="checkbox"/>	Amy Whillock	whillockamy@gmail.com
<input checked="" type="checkbox"/>	David Wickstrom	david.wickstrom@nm.com
<input type="checkbox"/>	Joshua van Tol	jvantol@gmail.com
<input checked="" type="checkbox"/>	Paul Aplikowski, Wold Architects and Engineers	paplikowski@woldae.com
<input checked="" type="checkbox"/>	Sal Bagley, Wold Architects and Engineers	sbagley@woldae.com
<input checked="" type="checkbox"/>	Jake Wollensak, Wold Architects and Engineers	jwollensak@woldae.com

Discussion Topics:

- A. Introduction – Thoughts from last meeting:
1. It was suggested that the next scheduled meetings be started a half hour earlier in order to finish narrowing down the possible options.
 2. An additional meeting may be required if not enough options are eliminated.
 3. A task force member mentioned that security at the schools needs to be a priority.
 - a. This has been accounted for in the budgeting of the different options.
 - b. A new addition, as required for security and an on-grade accessible entry, is also included in the budgeting of the different options.
 4. A task force member commented that they do not have enough information to make a decision. It was reiterated to the group that the District Website has all of the information from previous task force meetings in addition to other studies that the District has performed in the past.
 5. A task force member asked for more specific information from teachers regarding their needs. Several teachers in the task force mentioned that they are acting on behalf of their colleagues. Several teachers outlined what they see would benefit the teaching environment.
 - a. For example, the teachers have a need for small group and individual teaching. Space for storage is needed. Space for interventionists is needed.
 - b. It was mentioned by a task force member that the teachers have outlined their needs on the District Website for the Spring Sessions and Community Summits.
 - c. It was reiterated to the group that specific needs are also identified during the design process.
- B. Planning Criteria Refinement:
1. Wold presented a comparison between existing learning concepts in the schools today and the 21st century learning concepts that could play a role in any future building projects at the schools.
 2. Wold used Washington-Kosciusko Elementary as an example of how one of the older schools could be modified in a renovation to allow for 21st century learning spaces.
 3. The group reviewed the Core Beliefs and Planning Criteria and did a “fist to five” exercise to gauge consensus and identify language that is not clear.
- C. Core Beliefs:
1. The current financial state of the District is not sustainable.
 2. Facilities represent a rapidly growing financial burden on the District.



3. The District is not able to provide many of the services necessary to meet the needs of the 21st century child. In order to address the needs of all learners a new prioritization of spending is required.
 4. A plan to address facilities must be part of the solution in providing improved education for our students.
- D. Planning Criteria:
1. Create a facilities plan that maximizes savings in facilities costs.
 - a. Target: A minimum of \$800,000 / year.
 2. Provide for appropriate space for District or Community provided infant/toddler care, wrap-around care, and preschool (ages six-weeks to five-years old).
 3. Provide space for Early Childhood programming equal to the existing early childhood programs.
 - a. Early Childhood Family Education (ECFE).
 - b. Early Childhood Screening.
 - c. Early Childhood Special Education.
 4. Provide Special Education (SPED) services to all children at their home school that meets the unique needs of each individual child.
 - a. At building size of 450 students, *Level I and II students will have appropriate space to be served in their home school.*
 - b. Level III and IV programming will be in centralized locations based on needs of children.
 5. Provide Title I service at all elementary buildings.
 - a. At building size of 450 students, the District can expand services to K-3 and potentially school-wide/K-4. **(A task force member was not willing to accept this number of 450, citing that some research has showed that being under 400 students is optimal).**
 6. Provide consistent on-site availability of Student Support Services (Nurses, Counselors, School Psychologists, Social Workers, Administration) to all children at their home school.
 - a. Three buildings – dedicated full-time principal per building, counselors and other staff travel.
 - b. Two buildings – dedicated full-time principal and counselor per building, other staff may still travel.
 - c. Any reduction in number of buildings will result in more on-site availability (less travel).
 7. Provide a safe, secure and healthy learning environment for all students and staff.
 8. Efficiently provide quality meals for all students to enhance learning readiness.
 - a. Three buildings - Can prepare and serve on-site if adequate facilities provided.
 9. Effectively engage students in learning by having classrooms and spaces that are accessible and conducive to using a variety of instructional delivery models to meet individual learning needs.
 10. Create an environment that could accommodate a modified school calendar.
 11. **Items to be discussed next meeting:**
 - a. *Site Size? Green Space?*
 - b. *How big is too big for an Elementary building?*



E. Variations on Option C:

1. Wold presented a cost summary of the 14 options generated at the previous Task Force Meeting.
2. It was suggested that site and land acquisition be added to the budget numbers.
3. The group attempted to eliminate several options; however, time did not allow for a sufficient debate and the group decided that it would come prepared to eliminate options at the next meeting.

F. Next Steps:

1. The goal for the next meeting is to narrow the pool of option down to two.
2. All information is going to be posted on the website and shared with the School Board.
3. Next Meeting: November 29, 2016 from 5:30 p.m. – 8:00 p.m. (may need to meet until 9:00 p.m.) in the High School Media Center.
4. Tentative Final Meeting: December 6, 2016 from 5:30 p.m. – 8:00 p.m. (may need to meet until 9:00 p.m.) in the High School Media Center.

cc: Attendees

Absentees

Stephen West, ISD #861

stephen.west@winona.k12.mn.us

Bill O’Laughlin, ISD #861

william.olaughlin@winona.k12.mn.us

Kelly Halvorsen, ISD #861

kelly.halvorsen@winona.k12.mn.us

Kevin Flies, ISD #861

kevin.flies@winona.k12.mn.us

Sarah Slaby, ISD #861

sarah.slaby@winona.k12.mn.us

Margaret Schild, ISD #861

margaret.schild@winona.k12.mn.us

Amy Adams, ISD #861

amy.adams@winona.k12.mn.us

Patricia Blaisdell, ISD #861

patricia.blaisdell@winona.k12.mn.us

Pam Kristiansen, ISD #861

pamela.kristiansen@winona.k12.mn.us

Mike Klass, Wold

mklass@woldae.com