

Staff Development Advisory Committee Meeting

Meeting Date:	May-9-2022
Meeting Start/EndTime:	4 pm
Meeting Location:	District Office
Members Present:	Karla Winter, Amanda Indra, Brooke Auer, Dr. Annette Freiheit, Terri Spartz, Sandy Bussian, Joyce Houdek, Jacob Feldman, Molli Kook, Jessisa Marish, Shannon Helgeson, Dawn Lueck
Other Attendees:	Sarah Slaby
Members Absent:	Marie Holmquist, Jolene Danca, Daniel Kirk, Jim Schul, Amanda Gillette, Amanda Schewe



<p><i>Our Vision:</i></p> <p>One community of lifelong learners, engaged in creating our culture, where all are safe, valued and accountable to one another for success.</p>	<p><i>Our Mission:</i></p> <p>Expect excellence, grounded in compassion, to meet the needs of all learners.</p>
<p><i>Strategic Directions: Strategies to Achieve Our Vision</i></p> <ul style="list-style-type: none"> A. Expecting high achievement for all students by improving our practices and building positive relationships B. Understanding and meeting everyone's social-emotional, mental health, and cultural competency needs C. Operating with and communicating clear expectations, support, and accountability D. Implementing safe and secured schools and environments E. Engaging and partnering with parents, families and community F. Securing and managing all of our resources: people, money, facilities, time 	<p><i>Core Values:</i></p> <p>Excellence: Be my best and expect the best of others</p> <p>Kindness: Concern, compassion, and advocacy for others</p> <p>Respect: Acceptance of self and others as we work together</p> <p>Honesty: Say and do the right thing, even if no one is watching</p> <p>Responsibility: Do my part and be accountable for what I say and do</p>
<p><i>Committee Purpose and Collective Commitments:</i></p> <ul style="list-style-type: none"> • To serve as an advisory committee to ensure active participation of employees in all phases of planning and implementing the district staff development activities. 	

- To create goals in alignment with the Minnesota legislative goals and the Winona Area Public Schools' goals for professional growth opportunities.
- To provide teachers and other district staff with individual and professional organizational growth and development opportunities to prepare them to provide excellent educational experiences for students and ultimately help them achieve the fundamental purpose of improving student learning.
- To plan a budget in alignment with the state statutes and local district policy and to monitor the expenditures on a regular basis.
- To review and monitor site professional development goals and to ensure the alignment of those goals with the district strategic directions and WBWF goals.

<u>Agenda Item:</u>	<u>Type:</u> <u>(Procedural, Information, Briefing, Action)</u>	<u>Discussion/Action:</u> <u>(Minutes)</u>	<u>Person Responsible:</u> <u>(Reports to Superintendent)</u>
Call to Order	Procedural		
<i>Approval of <u>April Minutes</u></i>	Action Item	➤ Motion by Terri Spartz, seconded by Brooke Auer to approve April minutes. Motion carried.	
<u>Budget Update</u>	Information	<ul style="list-style-type: none"> • Amanda Indra updated the budget information with members. 	
Budget Idea	Information	<ul style="list-style-type: none"> • Sarah Slaby presented her idea of using ESSER fund to pay for qualified SD request: <ul style="list-style-type: none"> ◦ Part of ESSER budget can be used for paying SD costs in lieu of using general education funds. ◦ It will not take SD funds, but free the general education funds. ◦ Only qualified SD activities can be covered by ESSER funds based on the funding requirements and eligible expenditures. Such as, new early childhood initiatives, learning loss, curriculum writing, etc. 	

		<ul style="list-style-type: none"> ○ How to determine how to code it? Recode qualified SD expenditures at the end of each month thru L&T office. <p>➤ Motion by Jessica Marish, seconded by Terri Spatz to approve using ESSER fund to pay to qualified SD cost and release SD fund that is covered by ESSER fund to general Ed operation. Motion carried</p>	
Learning and Teaching Academy	Information	<ul style="list-style-type: none"> ● Reminder about ENVOY (Link) <ul style="list-style-type: none"> ○ Non-license Staff- Tuesday, August 16, 2022 ○ License Staff- Wednesday, August 17, 2022 	
Curriculum Writing	Information	<ul style="list-style-type: none"> ● Requests Process Guide Staff portal Karla and Amanda will send out an email for the SD request deadline June 6 Site level meet on June 9- for approval Plan to receive notification by June 10 District funded: Science, Art, Music, PE 	
Next Year- Opening Day Workshop		<ul style="list-style-type: none"> ● Clay Cook- Not responding ● Will Bowen https://www.willbowen.com/ ● Mark Schroenboch ● Tom Cody-Top 20 ● Jimmy Casas-Building Resilience ● Joe Beckman ● Jack Berckemeyer 	Karla will keep looking and keep members posted.
Virtual Guidelines		<p>Draft Guidelines</p> <ul style="list-style-type: none"> ● Amanda shared the draft guidelines with members with questions: ● Do teachers stay at home to watch virtual meetings or in school? ● Karla will consult with other school districts and continue this conversation. 	
Goals for Next Year		District Workshop	

		AVID (climate, American Indian), PBIS, MTSS, Vertical Alignment (Rios)	
Adjournment	Procedural	Motion by Terri Spartz, seconded by Sandy Bussian to adjourn the meeting. Motion carried. Meeting adjourned at 5:05 pm	