



Independent School District No. 0861 Volunteer Application

School volunteers are invaluable members of the school team. There are many tasks that we need volunteers for and we encourage anyone who may have even the smallest amount of time to consider volunteering. In accordance with School Board Policy 498 School Volunteers, all volunteers will complete an application. The use of volunteers for an activity, classroom, or building are subject to the decision of the administrator directly responsible. Please complete the following form and return it to the main office of the building in which you wish to volunteer.

Contact Information			
Name		Date	
Address			
Phone Number		Email	
Emergency Contact Information			
Student's Name(s) (If Applicable)			
Student's Grade(s) (If Applicable)			

Volunteer Interest	
I would like to work: <i>(Check all that apply)</i>	<div style="display: flex; justify-content: space-between;"> <div> <input type="checkbox"/> In my student's classroom <input type="checkbox"/> At a grade level _____ <i>(list grade level)</i> </div> <div> <input type="checkbox"/> Student contact (individual, small group) <input type="checkbox"/> Non-student contact (grading papers, etc.) <input type="checkbox"/> Anywhere needed </div> </div>
I would be interested in:	<div style="display: flex; justify-content: space-between;"> <div> <input type="checkbox"/> Field Trips <input type="checkbox"/> Fun Nights <input type="checkbox"/> Parent and Guardian/Teacher Conferences <input type="checkbox"/> Media Center Assistance </div> <div> <input type="checkbox"/> Coaching/Activity Assistance <input type="checkbox"/> Committees <input type="checkbox"/> Fun Nights <input type="checkbox"/> Dances <input type="checkbox"/> Other _____ </div> </div>
I want to volunteer: <i>(Check all that apply)</i>	<input type="checkbox"/> Daily <input type="checkbox"/> Weekly <input type="checkbox"/> Monthly <input type="checkbox"/> For Special Events
I am available: <i>(Check all that apply)</i>	<div style="display: flex; justify-content: space-between;"> <div> <input type="checkbox"/> Monday <input type="checkbox"/> Tuesday <input type="checkbox"/> Wednesday <input type="checkbox"/> Thursday <input type="checkbox"/> Friday </div> <div> <input type="checkbox"/> Morning <input type="checkbox"/> Afternoon <input type="checkbox"/> Evening <input type="checkbox"/> Time of Day: _____ </div> </div>

Volunteer Experience	
Please list any relevant experience	
Volunteer Reference Contact Information (If Applicable)	

When volunteering, **confidentiality** is a must. There are specific federal and state laws that protect information of a personal nature about children in a school setting. Persons who violate these laws open themselves up to litigation (a lawsuit). It is natural to want to go home or back to school and share your experiences. Just remember not to use names or specific identifying information concerning individual children. If you have concerns, please do not hesitate to speak to the teacher, facilitator, or principal.

MN Safe and Supportive Schools Act: The issue of bullying is of great concern. The Winona Area Public Schools district adheres to the MN Safe and Supportive Schools Act. It is essential that all students feel safe and are able to receive an education in a supportive environment. If, as a volunteer, you have concerns regarding student behaviors that may appear intimidating, threatening, abusive, or harming to another student or students, please speak to the teacher, program advisor, or principal.

Criminal Background Check: The school district will conduct a criminal background check on individuals 18 and over who will be working one on one with children and /or vulnerable adults or chaperoning field trips. Criminal background checks will also be completed on those coaching athletic and academic activities. Offering these types of volunteer opportunities shall not be made available until receipt of the final results of the criminal background check from the BCA are deemed acceptable to the school district.

I understand that the acceptance of my volunteer application is subject to the decision of the administrator directly responsible and the successful completion of a criminal background check (if applicable).

Signature	Date
For Office Use Only:	
Will this volunteer be working one on one with students or vulnerable adults?	<input type="checkbox"/> Yes <input type="checkbox"/> No
Will this volunteer be providing athletic coaching or extracurricular advisor services?	<input type="checkbox"/> Yes <input type="checkbox"/> No
Will this volunteer be chaperoning a field trip?	<input type="checkbox"/> Yes <input type="checkbox"/> No
If you have answered yes to any of these questions, this volunteer must complete an authorization form for a criminal background check. Please submit a request to Human Resources Department to process a background check (the applicant's email will be required in this request). Once a criminal background check has been completed, it does not need to be repeated unless there is a break in volunteer service which exceeds 12 months.	